



SWIM SCHOOL ENROLMENT FORM



Enrolment forms can be submitted to the HILAC reception or emailed to enquiries@hilac.com.au
Telephone: 5551 4300 Fax: 5571 9745

Parent/Guardian Details

Title: _____ First Name: _____ Surname: _____
Address: _____ Suburb: _____ Postcode: _____
Email: _____ D.O.B: _____
Mobile: _____ Home: _____ Work: _____
Emergency Contact Name: _____
Emergency Contact Phone: _____ Relationship: _____

Student Details

Student Full Name	Date of Birth	Current Level (If known)	Medical Conditions (If 'yes' please provide details below)
1.	/ /		YES / NO
2.	/ /		YES / NO
3.	/ /		YES / NO
4.	/ /		YES / NO

Up Front Payment

Direct Debit

Total price to pay upfront (all students) \$ _____

Medical Conditions

HILAC Swimming Lessons may involve activities in both shallow and deep water within a group setting. Are there any known reasons, illness, disability, impairment or otherwise which may impact, limit, influence or restrict the participation of the above enrolled students?

Student name: _____ Condition _____
Student name: _____ Condition _____
Student name: _____ Condition _____
Student name: _____ Condition _____

Terms and Conditions

I (Print Name)

Have read, understood and accept the terms and conditions of the Hamilton Indoor Leisure and Aquatic Centre Swim School, as printed on the reverse of this form.

Signature:

Date:

Privacy Statement - The Southern Grampians Shire Council acknowledges and respects the privacy of individuals. Individuals' personal information that is collected on this document is for the purpose of customer enrolment, and updates and assisting us to improve our services. The recipients of this information are the Southern Grampians Shire Council, its staff and contracted service providers. Applicants have the right to access and alter their own personal information in accordance with the Information Privacy Act (Vic) 2001 and the Southern Grampians Shire Council Privacy Policy.

Failure to provide the information requested on this form will result in the cancellation of any program bookings.

OFFICE USE ONLY

Student Number: _____

Paid Upfront: YES / NO

Staff Name: _____

Date Entered on Links: _____

D/18/51695

Terms and Conditions:

Participation in Hamilton Indoor Leisure and Aquatic Centre's (HILAC) swimming lessons is subject to the centre's Conditions of Entry.

Up Front Payments

Term members pay an upfront fee based on the term duration. **Members are required to re-book their class during the designated re-booking 'enrolment week' period each term if they wish to secure their same space for next term.** At the time the booking is placed, **payment must be made in full to confirm the booking.** Upon receiving this payment a receipt will be issued to confirm the class time.

Cancellation

A change in personal circumstances of the member shall not entitle the member to a refund/credit. To cancel a swimming lesson enrolment, a cancellation form needs to be completed and returned to the centre or an email sent to enquiries@hilac.com.au, stating the date and reason the participant is to be withdrawn from lessons. **A refund/credit for the remainder of the term will not be given.**

Direct Debit Payments

Fees are calculated based on the number of lessons per year and are split across 26 fortnightly payments. Direct Debit memberships are ongoing. They are debited from your nominated bank account or credit card every second Thursday.

Benefits of Direct Debit

- No lock in contract, cancel with just 14 days' notice.
- Automatic roll over each term.
- FREE swimming all year round for each student.

Cancellation Direct Debit Memberships are ongoing unless cancelled by the member. Customers on a fortnightly Direct Debit membership are required to provide 14 days' written notice if they wish to cancel their membership.

Changes To Payment/Personal Details The member must notify HILAC of any changes to the nominated bank account or credit card details at least 14 days prior to the next scheduled Direct Debit date. It is the responsibility of the customer to inform the centre of any changes to their account information, including address, email and phone number and credit card expiry.

Rejection Process A dishonour of two debits in a row will require payment to customer service within 24 hours of notification of the rejection, or your Direct Debit membership will automatically be cancelled and your place in the class lost.

All Participants

Family Discount

A 10% family discount will apply to the second and any subsequent children enrolling from the same family in the same term.

Multiple Lesson Discount

A 50% discount will apply to the second and any subsequent lessons in a one (1) week period

Missed Lessons – Credit for Illness

A credit of missed lessons will only be provided if the student misses three or more consecutive lessons and a medical certificate/statutory declaration is provided for the missed dates. A credit will then be applied to the student's account for the missed lessons. Credits may be used towards next term's lesson fees and will remain on the member's account for **six months from date of issue. After this time, they will be cancelled.**

Illness

If you or your children have had "Gastro" or Diarrhoea type symptoms, please refrain from using the pool for at least two weeks.

People with Disability (PWD) Lessons

PWD lessons are at a reduced rate of the regular private lessons. They are solely for people who are unable to be taught in a group environment due to mental or physical impairments. A credit will be applied to missed lessons if 24 hours' notice is given to our reception staff. Students will remain in PWD lessons until the instructor deems them able to integrate into a group lesson (where possible).

Swim School Membership Fobs

Membership fobs must be presented to reception prior to every lesson.

Public Holidays

Lessons do not run on Public Holidays or during the school holidays.

Swimming Attire

All students who are not fully toilet trained must wear correct aqua nappies whilst in the pool during and after lessons.

Request for a Class Change

While every effort is made to accommodate requests for change, it is dependent on the availability of vacancies and no guarantee can be given to accommodate these requests.

Supervision During Lessons

Children age three (3) and under must be accompanied in the lesson with their parent/guardian regardless of their skill level. Participants under the age of 10 must be presented to their teacher at the commencement of the lesson and parents/guardians are asked to remain poolside and actively supervise their child whilst the lessons are taking place. Before and after swimming lessons parent's must abide by the national Watch Around Water Policy.

Supervision Requirements – Watch Around Water

As per the national Watch Around Water Policy parents/guardians of children under the age of ten (10) are required to accompany their child within the centre and actively supervise their child at all times. Parents/guardians of children under five (5) are asked to actively supervise their child and remain within arm's reach at all times both in and out of the water.

Exclusion of Liability for Death or Personal Injury

To the maximum extent permitted by law, Hamilton Indoor Leisure and Aquatic Centre excludes liability for any death or personal injury for breach of condition implied by Section 32J or Section 32JA of the Fair Trading Act 1999 in relation to the supply of recreational services under this document, which includes where services are not supplied with due care and skill not reasonably fit for purpose.

Changes to Membership Terms and Conditions

Members will be given one (1) months' notice of any changes to the swim school membership terms and conditions.